



Rewilding Europe job vacancy

Can you see yourself joining a passionate and innovative team of people working to make Europe a wilder place? Would you like to use your skills and experience supporting the recovery of wildlife populations and natural processes across Europe, for the benefit of people and nature? If so, we might have the ideal job for you.

After a decade of work, Rewilding Europe is now stepping up its operations. We have developed an exciting new strategy and set ambitious goals for 2030. We now are looking for a new Finance Officer to strengthen our Central Team.

Finance Officer (32 hours)

Rewilding Europe

An independent charitable foundation registered in the Netherlands, Rewilding Europe is a pan-European initiative operating at the frontline of European rewilding. We want to make Europe a wilder place, for the benefit of both nature and people.

A decade of committed work means Rewilding Europe is now well established, with a team of people based in 18 different European countries. Working with dedicated partner organisations, our focus is the rewilding of large landscapes and the scaling up of rewilding across Europe.

Today, the rewilding movement has never been stronger. As we support the growth of this movement, Rewilding Europe will continue to act as a pioneer and frontrunner. Our lean and agile Central Team currently comprises seven lead positions, heading up a multinational team of thirty-five people. Our head office is based in Nijmegen, the Netherlands. You can read more about Rewilding Europe at www.rewildingeurope.com.

Role

The Finance Officer supports the Finance & Operations team and the overall organisation by providing financial and administrative support. The Finance Officer reports to the Finance & Operations Director and is supervised by the Finance Manager. Works closely together with the other members of the Finance and Operations Team.

Main responsibilities

- Maintain records of financial transactions
- Manage the finance mailbox
- Process invoices, declarations and credit card statements
- Record accounts payable and accounts receivable

- Reconcile bank statements
- Track bank deposits and payments
- Maintain cash flow forecast
- Maintain loan management system (Rewilding Europe Capital)
- Collect and report on greenhouse gas emission data
- Support the preparation of financial reports for donors
- Support the preparation of the annual budget
- Support the preparation of financial statements
- Provide audit support

Knowledge and Experience

- Higher financial-administrative education (HEAO/BSc) or MEAO
- Proven work experience as a Finance Officer or similar role
- Previous bookkeeping experience preferred
- Solid knowledge of financial and accounting procedures
- Experience using financial software (experience with Exact Online is beneficial)
- Excellent working knowledge of MS Office
- Professional working proficiency in both Dutch and English

Requirements

- We expect the candidate to work from our office in Nijmegen.

Remuneration

- Rewilding Europe is a professional and dynamic organisation with a friendly working culture. We offer competitive salaries, commensurate with background, expertise, level of experience, and country of residence.
- This position is graded in salary scale 5: 34.125 EUR – 46.830 EUR.

Information and procedure

We invite those interested in this position to submit a motivational letter and CV **before Monday 20 November, 17.00 CET** to hr@rewildingeurope.com. Any queries regarding this position should also be sent to this email address.

We strive to ensure that our workforce reflects society and the international character of our organisation.