



Rewilding Europe job vacancy

Can you see yourself joining a passionate and innovative team of people working to make Europe a wilder place? Would you like to use your skills and experience supporting the recovery of wildlife populations and natural processes across Europe, for the benefit of people and nature? If so, we might have the ideal job for you.

After a decade of work, Rewilding Europe is now stepping up its operations. We have developed an exciting new strategy and set ambitious goals for 2030. This is a temporary position for 6 months due to maternity leave of one of the Finance & Operations Officers.

Finance Support Officer (20 hours)

Rewilding Europe

An independent charitable foundation registered in the Netherlands, Rewilding Europe is a pan-European initiative operating at the frontline of European rewilding. We want to make Europe a wilder place, for the benefit of both nature and people.

A decade of committed work means Rewilding Europe is now well established, with a team of people based in 18 different European countries. Working with dedicated partner organisations, our focus is the rewilding of large landscapes and the scaling up of rewilding across Europe.

Today, the rewilding movement has never been stronger. As we support the growth of this movement, Rewilding Europe will continue to act as a pioneer and frontrunner. Our lean and agile Central Team currently comprises eight lead positions, heading up a multinational team of thirty five people. Our head office is based in Nijmegen, the Netherlands. You can read more about Rewilding Europe at www.rewildingeurope.com.

Role

The Finance Support Officer supports the overall organisation by providing financial and administrative support and reports to the Finance & Operations Director. Works closely together with all Finance & Operations team members.

Main responsibilities

- Manages the finance mailbox;
- Processes invoices, declarations and credit cards;
- Processes bank statements;
- Ensures proper archiving of the financial administration;
- Other administrative tasks.

Knowledge and Experience

- Higher financial-administrative education (HEAO/BSc) or MEAO;
- Excellent working knowledge of MS Office;
- Experience in finance and administration is beneficial;
- Experience with Exact Online is beneficial;
- Full proficiency in Dutch and English is required.

Requirements

- We expect the candidate to work from our office in Nijmegen.

Remuneration

- Rewilding Europe is a professional and dynamic organisation with a friendly working culture. We offer competitive salaries, commensurate with background, expertise, level of experience, and country of residence.
- This position is graded in salary scale 5.

Information and procedure

We invite those interested in this position to submit a motivational letter and CV **before Monday 15 May, 09.00 CET** to hr@rewildingeuropa.com. Any queries regarding this position should also be sent to this email address.

We strive to ensure that our employees are a reflection of society and the international character of our organization.